

APPLICATION FORM FOR PTPK STUDY LOAN

Student Name :	
Program Name :	FOOD PREPARATION & PRODUCTION (SKM 2 & SKM 3)
Batch :	

SECTION A : SUPPORTING DOCUMENT CHECKLIST

Description	Checklist (Student)	Checklist (College)	Remark
1. Borang Permohonan Pinjaman Latihan Kemahiran (PTPK) *With valid email address (Part C)	☐	☐	
APPLICANT - STUDENT (AGE 15 -45)			
1. Photocopy of Applicant's IC (enlarge 125%)	☐	☐	
2. Photocopy of Applicant's Birth Certificate	☐		
3. Photocopy of Applicant's School Leaving Certificate *THOSE WITHOUT SCHOOL LEAVING CERTIFICATE - PLEASE FILL UP BORANG PENGESAHAN BERHENTI SEKOLAH RUJUKAN: PTPK.BPL.100-1/1(2) JANUARI 2016	☐	☐	
4. Photocopy of CIMB Bank Account Number (Saving Acc Only) * IF STUDENT AGED BELOW 18 - THE STUDENT'S PARENT/LEGAL GUARDIAN IS REQUIRE TO PRESENT WHEN OPEN THE BANK ACCOUNT.	☐	☐	
5. Photocopy of Latest one Utility bill *TO VERIFY THE PERMANENT AND CORRESPONDENCE ADDRESS	☐	☐	
6. Stamp Duty for Loan Agreement (COLLECT ON BEHALF OF LEMBAGA HASIL DALAM NEGERI - LHDN) - pls refer to the stamp duty table	☐	☐	
PARENT (FATHER)			
7. Photocopy of IC (enlarge 125%)	☐	☐	
8. Photocopy of latest one-month payslip (CERTIFIED TRUE COPY WITH COMPANY CHOP & SIGN) *FOR THOSE WITHOUT PAYSIP NEED TO FILL UP " BORANG AKTA AKUAN BERKANUN 1960(Semakan-1969)" AND DO THE COMISSION OF OATH IN THE SAME STATED AS PER ADDRESS	☐	☐	
PARENT (MOTHER)			
9. Photocopy of IC (enlarge 125%)	☐	☐	
10. Photocopy of latest one-month payslip (CERTIFIED TRUE COPY WITH COMPANY CHOP & SIGN) *FOR THOSE WITHOUT PAYSIP NEED TO FILL IN " AKTA AKUAN BERKANUN 1960 [SEMAKAN - 1969]"	☐	☐	

<u>Description</u>	<u>Checklist (Student)</u>	<u>Checklist (College)</u>	<u>Remark</u>
<u>GUARDIAN</u>			
11. Photocopy of IC (enlarge 125%)	☐	☐	
12. Photocopy of latest one-month payslip (CERTIFIED TRUE COPY WITH COMPANY CHOP & SIGN) *FOR THOSE WITHOUT PAYSIP NEED TO FILL UP " BORANG AKTA AKUAN BERKANUN 1960(Semakan-1969)" AND DO THE COMISSION OF OATH IN THE SAME STATED AS PER ADDRESS	☐	☐	
13. Surat Akuan Sumpah Pengesahan Sebagai Penjaga	☐	☐	
<u>GUARANTOR</u>			
OPTION 1 : PARENT / GUARDIAN (AGE 21-65) *if parent or guardian act as guarantor with above same info, please ignore the below item 13, 14, 15.	☐	☐	
OPTION 2 : RELATIVE (AGE 21-50) (SALARY > RM700)	☐	☐	
14. Photocopies of IC for Guarantor	☐	☐	
15. Photocopy of latest one-month Payslip (CERTIFIED TRUE COPY WITH COMPANY CHOP & SIGN) *FOR THOSE WITHOUT PAYSIP NEED TO FILL UP " BORANG AKTA AKUAN BERKANUN 1960(Semakan-1969)" AND DO THE COMISSION OF OATH IN THE SAME STATED AS PER ADDRESS	☐	☐	
16. Photocopy of latest one-month Utility bill (Electricity / Water bill) (TO VERIFY THE PERMANENT AND CORRESPONDENCE ADDRESS) * If guarantor address different from applicant address	☐	☐	

Remark (for internal office use only):

SECTION B : LOAN CEILING APPLICATION

I'm hereby agreed for loan amount for the option below: -

Program : FOOD PREPARATION & PRODUCTION PROGRAMME (SKM 2 & SKM 3)								
No	Description	SKM 2 (Code : CU-2)			Both level	SKM 3 (Code : CU-3)		
1)	Loan Ceiling	Base on 100% eligible	RM11,450.00	☐	☐	Base on 100% eligible	RM10,000.00	☐
2)	Optional (can only choose one):							
	i) Allowance	RM400/mth	RM2,400.00	☐	☐	RM400/mth	RM2,400.00	☐
	ii) Allowance	RM600/mth	RM3,600.00	☐	☐	RM600/mth	RM3,600.00	☐
	iii) Allowance	RM800/mth	RM4,800.00	☐	☐	RM800/mth	RM4,800.00	☐
Sub-Total (RM)								
	<u>Optional</u>							
3)	*Transportation Loan	One-time off payment	RM500.00	☐	OR	One-time off payment	RM500.00	☐
Grand Total (RM)								

****All applications for PTPK Study Loan are subject to quota availability, approval and other applicable terms and conditions.**

****All information is subject to PTPK's prevailing policies and is subject to change.**

SECTION C : LOAN APPLICATION FORM

BAHAGIAN A: MAKLUMAT PEMOHON

1.	Nama Penuh Pemohon (mengikut kad pengenalan)		
2.	No. Kad Pengenalan		
3.	Alamat Tetap (termasuk poskod)		
4.	Alamat Surat-meyurat (termasuk poskod)		
5.	No. Telefon (R):	No. Telefon Bimbit:	Emel:
6.	Tarikh Lahir Hari bulan tahun	7. Agama (sila tandakan) ☐ Islam ☐ Buddha ☐ Kristian ☐ Lain-lain	8. Bangsa (sila tandakan) ☐ Melaya ☐ Cina ☐ India ☐ Lain-lain
9.	Jantina (sila tandakan) ☐ Lelaki ☐ Perempuan	10. Tariff Kahwinan (sila tandakan) ☐ Bujang ☐ Kahwin	8.Warganegara (sila tandakan) ☐ Yes ☐ No

BAHAGIAN B: MAKLUMAT KELUARGA PELATIH

1.	Nama Bapa / Suami / Penjaga (mengikut kad pengenalan)			
2.	No. Kad Pengenalan		Umur :	
3.	Alamat Tetap (termasuk poskod)			
4.	Alamat Surat-menyurat (termasuk poskod)			
5.	No. Telefon (R):	No. Telefon Bimbit:	Emel:	
6.	Jantina (sila tandakan) ☐ Lelaki ☐ Perempuan	7. Agama (sila tandakan) ☐ Islam ☐ Buddha ☐ Kristian ☐ Lain-lain	8. Bangsa (sila tandakan) ☐ Melaya ☐ Cina ☐ India ☐ Lain-lain	
9.	Tariff Kahwinan (sila tandakan) ☐ Bujang ☐ Kahwin ☐ Bercerai ☐ Balu ☐ Duda	10.Warganegara (sila tandakan) ☐ Yes ☐ No	11. Pertalian dengan pelatih	

12.	Pekerjaan		Gaji Bulanan (Gaji Kasar)	RM
13.	Nama Syarikat / Alamat Syarikat / No. Telepone Syarikat (Isikan butiran penuh)			
BAHAGIAN C: MAKLUMAT KELUARGA PELATIH				
1.	Nama Ibu (mengikut kad pengenalan)			
2.	No. Kad Pengenalan		Umur :	
3.	Alamat Tetap (termasuk poskod)			
4.	Alamat Surat-menyurat (termasuk poskod)			
5.	No. Telefon (R):	No. Telefon Bimbit:	Emel:	
6.	Jantina (sila tandakan) ☐ Lelaki ☐ Perempuan	7. Agama (sila tandakan) ☐ Islam ☐ Buddha ☐ Kristian ☐ Lain-lain	8. Bangsa (sila tandakan) ☐ Melaya ☐ Cina ☐ India ☐ Lain-lain	
9.	Tarif Kahwinan (sila tandakan) ☐ Bujang ☐ Kahwin ☐ Bercerai ☐ Balu ☐ Duda	10. Warganegara (sila tandakan) ☐ Yes ☐ No	11. Pertalian dengan pelatih	
12.	Pekerjaan		Gaji Bulanan (Gaji Kasar)	RM
13.	Nama Syarikat / Alamat Syarikat / No. Telepone Syarikat (Isikan butiran penuh)			
BAHAGIAN D: MAKLUMAT PENJAMIN				
1.	Nama Penu (mengikut kad pengenalan)			
2.	No. Kad Pengenalan		Umur :	
3.	Alamat Tetap (termasuk poskod)			

4.	Alamat Surat-menyurat (termasuk poskod)			
5.	No. Telefon (R)	No. Telefon Bimbit	Emel:	
6.	Jantina (sila tandakan) ☐ Lelaki ☐ Perempuan	7. Agama (sila tandakan) ☐ Islam ☐ Buddha ☐ Kristian ☐ Lain-lain	8. Bangsa (sila tandakan) ☐ Melaya ☐ Cina ☐ India ☐ Lain-lain	
9.	Tarif Kahwinan (sila tandakan) ☐ Bujang ☐ Kahwin ☐ Bercerai ☐ Balu ☐ Duda	10. Warganegara (sila tandakan) ☐ Yes ☐ No	11. Pertalian dengan pelatih	
12.	Pekerjaan		Gaji Bulanan (Gaji Kasar)	RM
13.	Nama Syarikat / Alamat Syarikat / No. Telepone Syarikat (Isikan butiran penuh)			